

BURLAND PARISH COUNCIL

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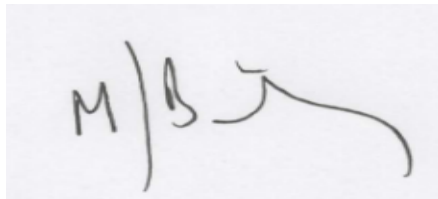
Mark Bailey
Clerk

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NOTICE OF ANNUAL PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Parish Council

DATE: MONDAY, 9th MAY 2016
TIME: 7.30 pm (or on the later rising of the Parish Meeting to be held earlier in the evening)
VENUE: GOODWILL HALL, FADDILEY, NANTWICH CW5 8JE



Signed: _____

Date of Issue: 2nd May 2016

A G E N D A

1 ELECTION OF CHAIRMAN

- 1.1 To elect a Chairman to serve until the Annual Meeting in 2017.
- 1.2 Councillor Mike Maunder (the current Chairman) will call for nominations.
- 1.3 The elected Chairman will chair the meeting.

2 ELECTION OF VICE-CHAIRMAN

- 2.1 To elect a Vice-Chairman to serve until the Annual Meeting in 2017.

3 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible. Apologies have been received from Cllr Bateson.

4 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

5 MINUTES – 11th APRIL 2016

To approve, as a correct record, the Minutes of the Meeting held on 11th April 2016.

6 APPOINTMENTS TO OUTSIDE BODIES

The Parish Council is invited to appoint a representative(s) to the following outside bodies.

- Cheshire Association of Local Councils – area meeting
- Police Cluster meetings (the agenda for the next meeting on 11th May at 7.30pm has been received. The meeting will be held at the Goodwill Hall)
- Nantwich Local Highways Group

Invitations to attend other outside bodies can be dealt with as and when they arise.

7 STANDING ORDERS/FINANCIAL REGULATIONS

For Members to approve the Council's Standing Orders/Financial Regulations for 2016/17.

8 FINANCIAL MATTERS

8.1 End of Year Accounts (1st April 2015 – 31st March 2016)

The following documents comprise the draft accounts for the financial year 1st April 2015 – 31st March 2016. The accounts have not yet been audited by the Internal Auditor.

The documents have been presented for information at this stage. Formal approval of the accounts will take place in June 2016.

(a) Ledger 2015-16

(b) Receipts and Payments 2015-16

8.2 Appointment of Internal Auditor

It is a requirement that the Internal Auditor is appointed annually. Members are asked to approve the continued appointment of JDH Business Services for the year 2016-2017.

8.3 Authorisation of Payments

£34.60	Dr M J Bailey – tax paid to HMRC for month 2 of the tax year
£162.75	Cheshire Association of Local Councils affiliation fee
£110.00	St. Mary's Acton PCC

9 CALENDAR OF MEETINGS – 2016-2017

To approve the attached calendar of meetings for 2016-2017 (second Monday in the month). An August recess has been included, but Members may wish to include a meeting during August. A copy of these dates was distributed at the last meeting of the Parish Council on 11th April 2016.

13 th June	12 th December
11 th July	9 th January 2017
August Recess	13 th February
12 th September	13 th March
10 th October	10 th April 9 May
14 th November	8 th May (annual meetings)

PART 2 – ORDINARY PARISH COUNCIL BUSINESS

10 PUBLIC QUESTION TIME

Members of the public are able to ask a question or address Members on any matter of Parish Council business.

11 BOROUGH COUNCILLOR'S REPORT

Borough Councillor W S Davies to report on any Cheshire East Council matters of interest.

12 HIGHWAY MATTERS

To receive an update on any actions from the Archer counter results and update on public petitions against speeding vehicles in the parish.

13 PLANNING MATTERS

13.1 Planning Applications

The Parish Council is invited to comment on the following planning applications which can be viewed on the Cheshire East Council website at [By Clicking Here](#).

16/1330N Ravenswood House, Ravens Lane, Burland, CW5 8PF
Extension and alteration to create a pool extension over the swimming pool with a glazed link to the existing dwelling, resubmission of application number 15/2488N

Deadline date for comments: 19th May 2016

14 SPEED WATCH

14.1 SIDs

To update on the installation of posts for SIDs in the parish, including funding position and work being done by Cheshire East Highways. See attached note.

15 COMMUNICATION

15.1 Insight Magazine

To confirm the budget position to support the submission of articles/other documents for the magazine and to consider any potential submissions to the magazine.

15.2 Keep Burland Tidy

Follow up to discussions at previous meetings. A number of initiatives have taken place to clear up litter and dog waste in areas such as 'Clean for the Queen', which took place in Ravensmoor. A number of sites in the parish were identified by Members for clean-up campaigns. The Parish Council Chairman has also submitted an article to the Insight magazine on the topic (also see attached note).

16 ADOPT A KIOSK SCHEME

To update on work being done to inspect and upgrade the Parish Council owned telephone kiosk in Swanley Lane, Ravensmoor. See attached notes.

17 SHARED INFORMATION

Members are able to share information, but decisions cannot be taken under this item. Items for the agenda should be notified to the Clerk at least one week before the meeting.

18 DATE OF NEXT MEETING

13th June 2016 (subject to approval of item 9 above)

19 EXCLUSION OF PRESS AND PUBLIC

The Parish Council is invited to RESOLVE that in accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

20 AUTOMATED EXTERNAL DEFIBRILLATOR

The Parish Council is invited to further consider the quotations for an AED, as discussed at the last meeting. Members are requested to bring along papers distributed with the March agenda – also see covering note (attached)

Notes

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

Members of the public are not able to participate in meetings but are able to ask questions or make a statement, prior to the start of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts and financial affairs of other parties.

2) Parish Councillors

A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

B) Planning Grounds The grounds on which observations can be made on planning applications are as follows –

- | | | | |
|---|---|----|---|
| 1 | Development Plan in all its aspects | 8 | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance | 9 | Effect on highway safety |
| 3 | Siting | 10 | Landscape |
| 4 | Design | 11 | Listed buildings |
| 5 | External appearance | 12 | Conservation areas |
| 6 | Compatibility with street scene | 13 | Land |
| 7 | Development effect on neighbouring properties, contamination, amenities and privacy | 14 | Flooding |

Non-Relevant Matters

- | | | | |
|---|---|----|---|
| 1 | Matters controlled by other legislation | 6 | Business competition |
| 2 | Effects on private rights | 7 | Personal circumstances – health/finance |
| 3 | Provisions in covenants/deeds | 8 | Ownership |
| 4 | Effect on property values | 9 | Moral issues |
| 5 | Private opinions | 10 | Matters which might breach legislative requirements |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.