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# BURLAND PARISH COUNCIL

[www.burlandpc.org.uk](http://www.burlandpc.org.uk)

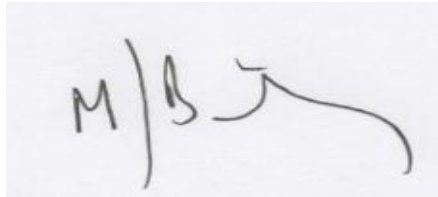
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Clerk

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## NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Parish Council

**DATE:** MONDAY 10<sup>th</sup> JANUARY 2022  
**TIME:** 7.30 pm  
**VENUE:** GOODWILL HALL, WREXHAM ROAD, FADDILEY  
CW5 8JF



Signed: \_\_\_\_\_

Date of Issue: 4<sup>th</sup> Jan 2022

Enquiries to: Mark Bailey (Clerk) Tel: 07854445636

To: Members of the Parish Council  
Copies: Borough Councillor Stan Davies (Wrenbury)

**Note:**

Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that sufficient spare copies of the agenda are available. This meeting will be held according to latest government guidelines relating to the ongoing COVID-19 pandemic.

# AGENDA

## PART A

### 1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

### 2 DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

### 3 MINUTES – 13<sup>TH</sup> DECEMBER 2021

To approve, as a correct record, the minutes of the meeting held on 13<sup>th</sup> December 2021.

<https://burlandpc.org.uk/wp-content/uploads/2022/01/DRAFT-Minutes-13-December-2021.pdf>

### 4 REPORT OF THE CLERK/CHAIR

To report on the following matters from the above minutes.

- Broadband – update on current position
- Burland Action Group – updates
- Defibrillator – to provide updates
- Top-Up Members Funding – update
- Bridge Repairs – Wrexham Road – update

### 5 CASUAL VACANCIES

Three vacancies exist on the Parish Council. As per the Council's Standing Orders, the vacancies have been advertised with a notice sent to Cheshire East Council asking if the electors of the parish wish to hold an election to fill this vacancy.

As no election was requested, the Parish Council is invited to co-opt to fill these vacancies.

### 6 PUBLIC QUESTION TIME

Members of the public can ask a question or address Members on any matter of Parish Council business.

### 7 FINANCIAL MATTERS

The following financial matters will be considered at the meeting.

#### 7.1 Ledger/Bank Reconciliation Statements (1.4.20-31.12.21)

The ledger/bank reconciliation statement for the period 1<sup>st</sup> April 2021-31<sup>st</sup> December 2021 is presented to Members for note.

<https://burlandpc.org.uk/wp-content/uploads/2022/01/Burland-Parish-Council-Ledger-01.04.21-31.12.21.pdf>

#### 7.2 Budget Monitoring Report and Receipts and Payments Summary (Quarter 3 – 2021/22) (Apr-December 2021)

The budget monitoring report/receipts and payment summary to the end of quarter three (2021/22) (April-December 2021) is presented to Members for note.

<https://burlandpc.org.uk/wp-content/uploads/2022/01/Budget-Mon-Dec-2021-03.01.22.pdf>  
(Budget Monitoring Report)

<https://burlandpc.org.uk/wp-content/uploads/2022/01/Budget-Mon-Dec-2021-03.01.22-RP.pdf>  
(Receipts and Payments Summary)

#### 7.3 Budget Report and Draft Budget 2022-23

A report on the budget setting process for 2022-23 is attached together with other related documents.

The draft budget document includes budget monitoring information up to and including 30<sup>th</sup> September 2021. Members are asked to decide on the following resolution.

The Parish Council is asked to **RESOLVE –**

- (a) That a budget of **£8,655.00** be approved; and
- (b) That the Clerk be authorised to request precept of **£5,650.84** from Cheshire East Council;

<https://burlandpc.org.uk/wp-content/uploads/2022/01/Report-Budget-2022-23-03.01.22.pdf>  
(Budget Report)

<https://burlandpc.org.uk/wp-content/uploads/2022/01/Budget-Mon-Sept-2021-and-DRAFT-Budget-Proposals-2022-23-03.01.22.pdf> (Draft Budget 2022/23)

#### 7.4 Authorisation of Payments

£234.18	Dr MJ Bailey – salary payment for Clerk (December 2021)
£58.54	HMRC for month 10 of the tax year (2021-22) (Clerk’s salary)
£360.00	Netwise (support package for website 2022/23)
£90.00	Goodwill Hall (room hire)

**RECOMMENDATION:** Members are asked to approve the above payments.

#### 9 BOROUGH COUNCILLOR’S REPORT

Borough Councillor W S Davies to report on any Cheshire East Council matters of interest.

#### 10 COVID-19 UPDATE

The Parish Council is invited to consider updated information on the local response to the ongoing COVID-19 pandemic, including the development of the community post-pandemic.

#### 11 HIGHWAY MATTERS

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

##### 11.1 Road Safety

To consider any issues relating to road safety, including the conditions of the roads.

##### 11.2 Speed Gun

This item is for Members to provide an update on issues relating to use of the speed gun.

##### 11.3 Location of SID

The Parish Council is to agree the location of the SID in the period up to and including the next Parish Council meeting.

##### 11.4 Gritting in the Parish

To provide any updates on this item.

#### 12 PLANNING MATTERS

This is for the Parish Council to discuss any planning issues affecting the area.

##### 12.1 Planning Applications

The Parish Council has received the following planning application.

21/6248N **Villa Farm, WREXHAM ROAD, BURLAND, CW5 8LR**  
Proposed advert consent for one free standing sign

Details of the application can be found at

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/6248N>

Closing Date for Comments: 12<sup>th</sup> January 2022

#### 13 COMMUNICATION/SHARED INFORMATION

Members may share any information, but formal decisions cannot be taken under this item.

#### 14 DATE OF NEXT MEETING

Monday 14<sup>th</sup> February 2022 – 7.30pm – Goodwill Hall

**15 EXCLUSION OF PRESS AND PUBLIC**

That in accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted.

**16 QUOTES – GRITTING IN THE PARISH**

Members to consider the above – details will be emailed to Members separately.

**17 QUOTES – DEFIBRILLATOR**

Members to consider the above – details will be emailed to Members separately.

**Notes**

**1) Members of the Public**

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

Members of the public are not able to participate in meetings but are able to ask questions or make a statement, prior to the start of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts, and financial affairs of other parties.

**2) Parish Councillors**

A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

B) Planning Grounds The grounds on which observations can be made on planning applications are as follows –

- |   |  |    |   |
|---|--|----|---|
| 1 | Development Plan in all its aspects  | 8  | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance  | 9  | Effect on highway safety                            |
| 3 | Siting   | 10 | Landscape   |
| 4 | Design   | 11 | Listed buildings                                    |
| 5 | External appearance  | 12 | Conservation areas                                  |
| 6 | Compatibility with street scene  | 13 | Land  |
| 7 | Development effect on neighbouring properties, contamination, amenities, and privacy | 14 | Flooding  |

Non-Relevant Matters

- |   |   |    |   |
|---|---|----|---|
| 1 | Matters controlled by other legislation | 6  | Business competition                                |
| 2 | Effects on private rights               | 7  | Personal circumstances – health/finance             |
| 3 | Provisions in covenants/deeds           | 8  | Ownership   |
| 4 | Effect on property values               | 9  | Moral issues  |
| 5 | Private opinions                        | 10 | Matters which might breach legislative requirements |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.