

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must be included in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are reconciled on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered on a debit basis.

Name of smaller authority: **BURLAND PARISH COUNCIL**

County area (local councils and parish meetings only): **CHESHIRE EAST**

### Financial year ending 31 March 2022

Prepared by (Name and Role): **MARK BAILEY, PARISH CLERK**

Date: **30/06/2022**

		£	£
<b>Balance per bank statements as at 31/3/22:</b>			
	CURRENT ACCOUNT	£ 2,334.05	
	RESERVE ACCOUNT	£ 3,143.60	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			5,477.7
Petty cash float (if applicable)			-
Less: any un-presented cheques as at 31/3/22 (enter these as negative numbers)			
	775	(60.00)	
	776	(30.00)	
	777	(40.00)	
	780	(58.54)	
[add more lines if necessary]	781	(534.00)	
			(722.54)
Add: any un-banked cash as at 31/3/22			
<b>Net balances as at 31/3/22 (Box 8)</b>			<b><u>4,755.1</u></b>