

**MINUTES OF THE MEETING OF THE FOURTH MEETING OF BURLAND AND ACTON
PARISH COUNCIL HELD AT GOODWILL HALL, FADDILEY ON 2ND OCTOBER 2023**

PRESENT: Cllr W Stewart Chair
Cllr N Jackson Vice-Chair
Cllr P Percival Cllr L Williams
Cllr Sue Stott Cllr C Lewis-Jones
Cllr M Wood Cllr J Thomas

APOLOGIES: Cllr Thompson

ALSO PRESENT Cllr B Posnett (Cheshire East Council)
Dr. M Bailey (Clerk/RFO)
Members of the public

PART A

44 APOLOGIES

Apologies were received from Cllr Thompson.

45 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. There were no interests declared by Members present.

46 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20TH JULY 2023

Members **APPROVED** the minutes of the Parish Council meeting held on 20th July 2023 as a correct record and the minutes were signed by the Chair.

47 REPORT OF THE CLERK/CHAIR AND ACTION LOG

Members considered the following matters from the above minutes.

Action Log

Members considered the action log from the meeting held on 20th July 2023. The following matters were reviewed.

- Purchase of SID from Worleston PC – awaiting delivery of the equipment.
- Monks Lane – the matter was considered by the Roads Working Group.
- Car Park (Acton) – no updates.
- CIL Monies for Malbank Waters – no updates.
- Calendar of Meetings 2023/24 – Members **APPROVED** the following dates for the remainder of the 2023/24 year: -

23rd October 2023

29th November

11th December (fourth Monday is 25th December)

18th January 2024 (Thursday - for the precept setting)
26th February
25th March
22nd April
27th May (Annual Meetings)

- Highways Matters/Speed Watch – discussed on the agenda for this meeting.
- Dorfold Hall Planning Application –no updates.
- Planning Enforcement (Ravens Lane) – no updates (although see agenda item 48).
- S106 monies (Kingsbourne development) – discussed on the agenda for this meeting.

Other Items

- Members **APPROVED** the creation of a domain name www.burlandandactonparishcouncil.gov.uk for the website.

48 PUBLIC QUESTION TIME

Members of the public were invited to ask a question or address Members on any matter of Parish Council business.

The following matters were raised: -

- Resident One – would like to meet with the Parish Hall trustees on-site regarding the future development of the Hall. Cllr Jackson to find out further information on the Trustees and when they meet.
- Resident Two – a sign has been knocked down by Grove Cottages in Acton (chevron sign). In addition, there should be double white lines outside Acton School. Raised the issue of parking on Wilbraham Road. Finally, it was requested that flashing speed lights are installed in Acton.
- Resident Three – raised the development at Ravens Lane and issues with planning. The Chair reported that Cllr Pearson is aware of the issue and has said that he will raise the issue with Cheshire East Council enforcement.
- Resident Four – raised another planning issues – stables which have been built without planning permission. Matter has been reported to Cheshire East Council. The Chair said that he would raise with the Cheshire East Councillor for the area.

49 FINANCIAL MATTERS

The Parish Council considered the following matters under this agenda item.

49.1 Ledger/Bank Reconciliation Statement (1.4.23-31.8.23)

Members noted the ledger/bank reconciliation statement for the period 1.4.23-31.8.23.

Members **APPROVED** the transfer of CIL monies into the Parish Council's Business Reserve Account. This covers a total of £43,217.71.

49.2 Authorisation of Payments

Members **RESOLVED** to **APPROVE** the following payments: -

- £511.22 – Dr Mark Bailey – Clerk (August/Sept 2023 payments)
- £127.84 – HMRC – Tax on Clerk salary (months 5/6 2023/24)
- £268.40 – Ms. Karen Bedford – Deputy Clerk (various payments)
- £102.49 – Ms. Carol Mace (Reimbursement)
- £0.30 - Acton Parish Hall (remainder of payment for May 2023 hire)
- £15.30 - Acton Parish Hall (room hire payment June 2023)
- £15.30 – Acton Parish Hall (room hire payment July 2023)
- £1,000.00 – Canals and Rivers Trust (bench along canal)

Members were also asked to consider a request from Nantwich Town Council for a donation of £50.00 towards the costs of the Nantwich Food Bank. Members **AGREED** to defer this matter to the next meeting.

49.3 Internal/External Audit 2022/23

Members are asked to note that the internal and external audits for 2022/23 have now been completed.

Burland Parish Council declared and accepted itself as exempt from external audit for 2022/23. Acton, Edleston and Henhull Parish Council had a limited assurance review carried out for 2022/23.

Members **RESOLVED** to **APPROVE** the Burland PC Internal Audit report 2022/23.

Members **RESOLVED** to **APPROVE** the Acton, Edleston and Henhull PC Internal Audit report 2022/23.

50 BOROUGH COUNCILLORS' REPORTS

Cllr Becky Posnett attended the meeting and updated the Parish Council on several issues.

- Spine road on the Kingsbourne estate to be constructed.
- Acton School in receipt of £2m decarbonisation grant – to reduce emissions from the school and chosen to lead on the pilot. Cllr Percival expressed his opposition to the proposals in his role as school governor.
- Kingsbourne School delayed due to contractual issues – children will be taken on by neighbouring schools.
- Drains jettied between Mews and Monks Lane – 18th September 2023.
- Monks Lane issues – CEC officer meeting with Cllr Posnett later in the month to discuss the one-way proposals. S.106 monies to be planned out. Further issues on Monks Lane to be part of s106 monies around traffic calming.
- Marsh Lane – s.106 Malbank Waters to cover this work.
- Acton sign – to replace on Monks Lane – still awaiting response.
- S.106 Cheshire Green – allocated to a few areas for traffic calming – now looking at average speed cameras for the road (A51).

- Cheshire East Council – reviewing household waste recycling centres – will be out for consultation. They have eight sites and will need considerable investment, so may be looking to reduce the number of sites.
- Review being undertaken on small pieces of grass in the borough – took look at mowing fewer sites – not many sites affecting the parish.
- Undertaking review of car parking charges – to harmonise fees between all parts of the borough.

51 HIGHWAY MATTERS/SPEED WATCH

The Parish Council considered highways issues in the parish and affecting the parish.

51.1 Road Safety

The Chair commended the work of the Roads Working Group which had taken place between meetings and thanked Cllr Posnett for taking the issues forward.

51.2 Speed Gun

No activity due to the Police reviewing the whole system – it was suggested that the PCSO is approached to continue to monitor speed in the area in areas such as Wrexham Road, Marsh Lane in Acton (near the school), and the Farmers Arms in Ravensmoor. Cllr Thomas to contact PSCO about this matter.

51.3 SID Location

Members agreed to keep the SID in Burland in the same place and to do the same in Ravensmoor. It was reported that some of the batteries had run out of life. Members agreed that new batteries can be purchased by the Chair. It was further agreed that Cllr Thompson would raise the matter of the flashing 30 mph sign – Chair to contact regarding this matter.

52 PLANNING MATTERS

The Parish Council considered the planning matters affecting the parish.

53 PARISH COUNCILLOR REPORTS

Members did not raise any matters under this agenda item.

54 DATE OF NEXT MEETING

The next meeting of the Parish Council will take place at 7.30pm on Monday 23rd October 2023 at Acton Parish Hall.

55 EXCLUSION OF PRESS AND PUBLIC

Members agreed to exclude press and public due to confidential nature of items in accordance with section 1(2) of Public Bodies (Admission to Meetings) Act 1960. This is pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

56 STAFFING MATTERS

It was announced that the Deputy Clerk has resigned from the Parish Council.

57 GARDENING SERVICES

Members agreed to defer the matter to the next meeting.

.....Chairman

The meeting commenced at 7.30pm and concluded at pm