

# BURLAND AND ACTON PARISH COUNCIL

Clerk: Mark Bailey  
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To: Members of the Parish Council

Date: 20<sup>th</sup> February 2024

Dear Member

You are summoned to attend the ninth meeting of the Burland and Acton Parish Council.

This meeting will be held on **MONDAY 26<sup>TH</sup> FEBRUARY 2024** at 7.30pm at Acton Parish Hall.

The **UPDATED** agenda is appended below.

The full list of those elected to the Parish Council is: -

Acton and Henhull Ward

Nick Jackson (Vice-Chair)

Claire Lewis-Jones

Laura Williams

Burland Ward

Jo Thomas

Steph Thompson

Mel Wood

Ravensmoor and Edletston Ward

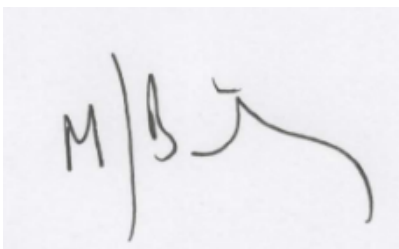
Philip Percival

William Stewart (Chair)

Sue Stott

Invitations have also been sent out to the two Cheshire East Borough Councillors covering the Parish Council – Cllrs James Pearson and Becky Posnett.

Yours sincerely

A handwritten signature in black ink on a white background. The signature appears to be 'M/B' followed by a stylized flourish.

**Mark Bailey**  
Clerk

***MEMBERS OF THE PRESS AND PUBLIC  
ARE WELCOME TO ATTEND THIS MEETING***

**Notification to members of the public attending the meeting.**

The Parish Council welcomes and encourages members of the public to attend its meetings.

You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting. If you do attend, copies of the agenda and accompanying papers will be provided for you.

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## **AGENDA – PARISH COUNCIL MEETING**

### **1. APOLOGIES**

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

### **2. DECLARATION OF INTERESTS**

Members to declare any personal or prejudicial interest, and the nature of that interest, which they have in any item of business on the agenda and, if necessary, to leave the meeting prior to the discussion of that item.

Declarations are a personal matter for each Member to decide. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Member, based on the circumstances.

### **3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18<sup>TH</sup> JANUARY 2024**

To approve the minutes of the Parish Council meeting held on 18<sup>th</sup> January 2024 as a correct record and signed by the Chair.

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/02/DRAFT-Minutes-18-January-2024-Parish-Council-Meetinga.pdf>

### **4. REPORT OF THE CLERK/CHAIR AND ACTION LOG**

To report on the following matters from the above minutes. Please also see the action log (link below).

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/02/Action-Log-26.02.24.pdf>

### **5. PUBLIC QUESTION TIME**

Members of the public can ask a question or address Members on any matter of Parish Council business.

### **6. FINANCIAL MATTERS**

Members are asked to consider the following financial matters.

#### **6.1 Ledger/Bank Reconciliation Statement (1.4.23-31.01.24)**

Members are asked to note the ledger/bank reconciliation report for the period 1<sup>st</sup> April 2023 – 31<sup>st</sup> January 2024.

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/02/Burland-and-Acton-Parish-Council-Ledger-01.04.23-31.1.24.pdf>

## 6.2 Authorisation of Payments

Members are asked to **APPROVE** the following payments (subject to the opening of the bank account)

- £255.61 – Dr Mark Bailey – Clerk (February 2024)
- £63.92 – HMRC – Tax on Clerk salary (month 11 2023/24)
- £396.00 - Netwise Training Ltd – Website Costs
- £700.00 – Worleston and District Parish Council – Purchase of SIDs
- £19.80 – Shires Accountants – Payroll Costs
- £15.30 – Acton Parish Hall – Room Hire (October 2023)
- £15.30 – Acton Parish Hall – Room Hire (November 2023)
- £15.30 – Acton Parish Hall – Room Hire (February 2024)
- £500.00 – Acton Parish Hall – rent of office space (dates to be confirmed)

## 7. BOROUGH COUNCILLORS' REPORT

Borough Councillors James Pearson and Becky Posnett to report on any Cheshire East Council matters of interest.

## 8. HIGHWAY MATTERS/SPEED WATCH

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

### 8.1 Road Safety

To consider any issues relating to road safety, including the conditions of the roads.

### 8.2 Speed Gun

This item is for Members to provide an update on issues relating to use of the speed gun.

### 8.3 Location of SID

The Parish Council is to agree the location of the SID in the period up to and including the next Parish Council meeting.

## 9. PLANNING MATTERS

This is for the Parish Council to discuss any planning issues affecting the area.

### 9.1 Planning Applications

The Parish Council has been notified of the following planning applications.

24/0520N     Land South West of Dorfold Cottage, Wrexham Road, Acton, Nantwich, CW5 8LP  
Development comprising a host residence and two lodges on site to be let to NHS locum/relief staff.

<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/0520N>

Closing Date: 13<sup>th</sup> March 2024

24/0310N

Land off Brook Lane, Burland, CW5 8LX

Variation of condition 2 and discharge of conditions 3, 4, 5, 6, 8, 9 and 11 on approved application 20/5274N: Proposed detached four bed house and detached garage, new vehicle access and associated work.

<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/0310N>

<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/5274N&query=0a3bdd90-332b-4094-9bc2-c6d1659509ea> (Application 20/5274N)

Closing Date: 20<sup>th</sup> February 2024

19/5211N

Land South of Monks Lane and West of Chester Road, Acton

Residential dwellings and associated garages & car parking, public house with ancillary accommodation & car parking, vehicular accesses including link road between Monks Lane & Chester Road, footpaths, village green & associated car parking, landscaping & drainage, and associated development.

*Members to note that Cheshire East Planning has asked for any further comments on this application.*

*Original comments made by Acton, Edleston and Henhull Parish Council in November 2021 can be found at*

<https://docs.cheshireeast.gov.uk/NorthgatePublicDocs/08243855.pdf>

*Further comments submitted by the Parish Council in January 2021 can be found at*

<https://docs.cheshireeast.gov.uk/NorthgatePublicDocs/08243855.pdf>

The original application can be found at: -

<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/0520N>

[spx?pr=19/5211N&query=df85ef0e-32dc-4a37-855d-ec5fa8f6c21c](https://www.burlandandactonparishcouncil.gov.uk/spx?pr=19/5211N&query=df85ef0e-32dc-4a37-855d-ec5fa8f6c21c)

**10. PARISH COUNCILLORS' REPORTS**

Parish Councillors are invited to share information or to request items for inclusion on the agenda for the next meeting.

- Police Cluster – date has been set for a meeting on Wednesday 15<sup>th</sup> May 2024 – 7.30pm – Goodwill Hall
- Cheshire East Crossing Strategy – Members can make comments at [https://surveys.cheshireeast.gov.uk/s/Crossing\\_Strategy\\_Consultation\\_2024/](https://surveys.cheshireeast.gov.uk/s/Crossing_Strategy_Consultation_2024/) to identify locations for new pedestrian crossings.
- Cheshire East Highways Satisfaction Survey – Members can make comments on the survey at <https://surveys.cheshireeast.gov.uk/s/TPHighwaysSurvey/>
- Village Halls – small capital grants available – information can be found at <https://acre.org.uk/platinum-jubilee-village-halls-fund/>

**11. DATE OF NEXT MEETING**

Monday 25<sup>th</sup> March 2024 at Acton Parish Hall (7.30pm start).

**12. EXCLUSION OF PRESS AND PUBLIC**

To agree to exclude press and public due to confidential nature of items in accordance with section 1(2) of Public Bodies (Admission to Meetings) Act 1960. This is pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

**PART B**

**13. GARDENING SERVICES**

Members to consider the provision of gardening services for the Parish Council.