

BURLAND AND ACTON PARISH COUNCIL

Clerk: Mark Bailey
4 Post Office Square, Madeley, Staffordshire, CW3 9PG
Tel: 07854 445636 e-mail: mbailey87@hotmail.com

To: Members of the Parish Council

Date: 27th March 2024

Dear Member

You are summoned to attend the tenth meeting of the Burland and Acton Parish Council.

This meeting will be held on **TUESDAY 2ND APRIL 2024** at 7.30pm at Acton Parish Hall.

The **UPDATED** agenda is appended below.

The full list of those elected to the Parish Council is: -

Acton and Henhull Ward

Nick Jackson (Vice-Chair)
Claire Lewis-Jones
Laura Williams

Burland Ward

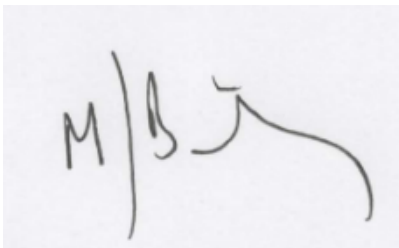
Jo Thomas
Steph Thompson
Mel Wood

Ravensmoor and Edletston Ward

Philip Percival
William Stewart (Chair)
Sue Stott

Invitations have also been sent out to the two Cheshire East Borough Councillors covering the Parish Council – Cllrs James Pearson and Becky Posnett.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M/B' followed by a stylized flourish.

Mark Bailey
Clerk

***MEMBERS OF THE PRESS AND PUBLIC
ARE WELCOME TO ATTEND THIS MEETING***

Notification to members of the public attending the meeting.

The Parish Council welcomes and encourages members of the public to attend its meetings.

You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting. If you do attend, copies of the agenda and accompanying papers will be provided for you.

AGENDA – PARISH COUNCIL MEETING

1. APOLOGIES

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

2. DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interest, and the nature of that interest, which they have in any item of business on the agenda and, if necessary, to leave the meeting prior to the discussion of that item.

Declarations are a personal matter for each Member to decide. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Member, based on the circumstances.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 26TH FEBRUARY 2024

To approve the minutes of the Parish Council meeting held on 26th February 2024 as a correct record and signed by the Chair.

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/03/DRAFT-Minutes-26-February-2024-Parish-Council-Meeting.pdf>

4. REPORT OF THE CLERK/CHAIR AND ACTION LOG

To report on the following matters from the above minutes. Please also see the action log (link below).

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/03/Action-Log-25.03.24.pdf>

5. PUBLIC QUESTION TIME

Members of the public can ask a question or address Members on any matter of Parish Council business.

6. FINANCIAL MATTERS

Members are asked to consider the following financial matters.

6.1 Ledger/Bank Reconciliation Statement (1.4.23-29.02.24)

Members are asked to note the ledger/bank reconciliation report for the period 1st April 2023 – 29th February 2024.

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/03/Burland-and-Acton-Parish-Council-Ledger-01.04.23-29.2.24.pdf>

6.2 Authorisation of Payments

Members are asked to **APPROVE** the following payments (subject to the opening of the bank account)

- £255.61 Dr Mark Bailey – Clerk (March 2024)
- £63.92 HMRC – Tax on Clerk salary (month 12 2023/24)
- £500.00 Acton Parish Hall – rent of office space (dates to be confirmed)
- £252.00 PKF Littlejohn - Acton, Edleston and Henhull PC External Audit 2022/23

7. BOROUGH COUNCILLORS' REPORT

Borough Councillors James Pearson and Becky Posnett to report on any Cheshire East Council matters of interest.

8. HIGHWAY MATTERS/SPEED WATCH

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

Members are asked to note the meeting with Cheshire East Highways on 22nd April 2024 – 10am – Acton Parish Hall.

8.1 Road Safety

To consider any issues relating to road safety, including the conditions of the roads.

8.2 Speed Gun

This item is for Members to provide an update on issues relating to use of the speed gun.

8.3 Location of SID

The Parish Council is to agree the location of the SID in the period up to and including the next Parish Council meeting.

9. PLANNING MATTERS

This is for the Parish Council to discuss any planning issues affecting the area.

9.1 Planning Applications

The Parish Council has been notified of the following planning applications.

19/5211N Land South of Monks Lane and West of Chester Road, Acton
Residential dwellings and associated garages & car parking, public house with ancillary accommodation &

car parking, vehicular accesses including link road between Monks Lane & Chester Road, footpaths, village green & associated car parking, landscaping & drainage, and associated development.

Members to note that Cheshire East Planning has asked for any further comments on this application. The application will be considered by Southern Planning Committee on 3rd April 2024 (see <https://modern.gov.cheshireeast.gov.uk/ecminutes/ieListDocuments.aspx?CId=286&MIId=9896&Ver=4>).

Original comments made by Acton, Edleston and Henhull Parish Council in November 2021 can be found at <https://docs.cheshireeast.gov.uk/NorthgatePublicDocs/08243855.pdf>

Further comments submitted by the Parish Council in January 2021 can be found at <https://docs.cheshireeast.gov.uk/NorthgatePublicDocs/08243855.pdf>

The original application can be found at: -
<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=19/5211N&query=df85ef0e-32dc-4a37-855d-ec5fa8f6c21c>

24/0882N Henhull Hall, Welshmans Lane, Henhull, Cheshire, CW5 6AD

The application is for a retrospective Planning Application for the change of use of redundant agricultural buildings and land to 14 stables, indoor arena and horse grazing.

Details of the planning application can be found at <https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/0882N>

Closing date for comments – 10th April 2024

24/1048N Gradeley Green Farm. Hollins Green Lane, Burland CW5 8NN

Proposed alterations and two storey extension.

Details of the planning application can be found at
<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/1048N>

Closing date for comments – 17th April 2024

24/1176N Land adjacent to 1 Swanley Lane, Burland CW5 8QB
Proposed construction of a new dwellinghouse, access, car parking, associated works, and landscaping.

Details of the planning application can be found at
<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/1176N>

Closing date for comments – 24th April 2024

10. PARISH COUNCILLORS' REPORTS

Parish Councillors are invited to share information or to request items for inclusion on the agenda for the next meeting.

11. DATE OF NEXT MEETING

Monday 22nd April 2024 at Acton Parish Hall (7.30pm start).

12. EXCLUSION OF PRESS AND PUBLIC

To agree to exclude press and public due to confidential nature of items in accordance with section 1(2) of Public Bodies (Admission to Meetings) Act 1960. This is pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

PART B

13. GARDENING SERVICES

Members to consider the provision of gardening services for the Parish Council.