

BURLAND AND ACTON PARISH COUNCIL

Clerk: Mark Bailey
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To: Members of the Parish Council

Date: 29th April 2024

Dear Member

You are summoned to attend the eleventh meeting of the Burland and Acton Parish Council.

This meeting will be held on **MONDAY 29TH APRIL 2024** at 7.30pm at Acton Parish Hall.

The **UPDATED** agenda is appended below.

The full list of those elected to the Parish Council is: -

Acton and Henhull Ward

Nick Jackson (Vice-Chair)
Claire Lewis-Jones
Laura Williams

Burland Ward

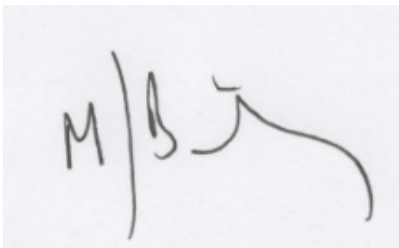
Jo Thomas
Steph Thompson
Mel Wood

Ravensmoor and Edletston Ward

Philip Percival
William Stewart (Chair)
Sue Stott

Invitations have also been sent out to the two Cheshire East Borough Councillors covering the Parish Council – Cllrs James Pearson and Becky Posnett.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M/B' followed by a stylized flourish.

Mark Bailey
Clerk

***MEMBERS OF THE PRESS AND PUBLIC
ARE WELCOME TO ATTEND THIS MEETING***

Notification to members of the public attending the meeting.

The Parish Council welcomes and encourages members of the public to attend its meetings.

You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting. If you do attend, copies of the agenda and accompanying papers will be provided for you.

AGENDA – PARISH COUNCIL MEETING

1. APOLOGIES

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

2. DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interest, and the nature of that interest, which they have in any item of business on the agenda and, if necessary, to leave the meeting prior to the discussion of that item.

Declarations are a personal matter for each Member to decide. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Member, based on the circumstances.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2nd APRIL 2024

To approve the minutes of the Parish Council meeting held on 2nd April 2024 as a correct record and signed by the Chair.

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/04/DRAFT-Minutes-2-April-2024-Parish-Council-Meeting-v0.2.pdf>

4. REPORT OF THE CLERK/CHAIR AND ACTION LOG

To report on the following matters from the above minutes. Please also see the action log (link below).

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/04/Action-Log-02.04.24.pdf>

5. PUBLIC QUESTION TIME

Members of the public can ask a question or address Members on any matter of Parish Council business.

6. FINANCIAL MATTERS

Members are asked to consider the following financial matters.

6.1 Ledger/Bank Reconciliation Statement (1.4.23-31.03.24)

Members are asked to note the ledger/bank reconciliation report for the period 1st April 2023 – 31st March 2024.

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/04/Burland-and-Acton-Parish-Council-Ledger-01.04.23-31.3.24.pdf>

6.2 Budget Monitoring Report and Receipts and Payments Summary (Quarter Four – 2023/24) (April 2023-March 2024)

Members are asked to note the attached budget monitoring report/receipts and payments summary to the end of quarter four 2023/24 (April 2023-March 2024).

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/04/Budget-Mon-Mar-2024-18.4.24-BM.pdf> (Budget Monitoring Report)

<https://burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/04/Budget-Mon-Mar-2024-18.4.24-RP.pdf> (Receipts and Payments Summary)

6.3 Authorisation of Payments

Members are asked to **APPROVE** the following payments (subject to the opening of the bank account)

- £255.61 Dr Mark Bailey – Clerk (April 2024)
- £63.92 HMRC – Tax on Clerk salary (month 11 2024/25)
- £500.00 Acton Parish Hall – rent of office space (dates TBC)
- £580.00 Roy Aspinall (Spinners Wood Maintenance)
- £90.00 Shires Accountants (Payroll April-Oct 2024)

7. BOROUGH COUNCILLORS' REPORT

Borough Councillors James Pearson and Becky Posnett to report on any Cheshire East Council matters of interest.

8. HIGHWAY MATTERS/SPEED WATCH

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

Members are asked to note the meeting with Cheshire East Highways on 22nd April 2024 – 10am – Acton Parish Hall.

8.1 Road Safety

To consider any issues relating to road safety, including the conditions of the roads.

8.2 Speed Gun

This item is for Members to provide an update on issues relating to use of the speed gun.

8.3 Location of SID

The Parish Council is to agree the location of the SID in the period up to and including the next Parish Council meeting.

9. PLANNING MATTERS

This is for the Parish Council to discuss any planning issues affecting the area.

9.1 Planning Applications

The Parish Council has received notice of the following planning applications from Cheshire East Council.

24/1466N 4 Shores Lane, Burland CW5 8LU
Proposed extension and renovations.

Details of the application can be found at
<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/1466N>

Closing Date for comments – 22nd May 2024

24/1179N St Andrews Court, Swanley Lane CW5 8PZ
Replacement of existing stables with detached swimming pool block and garden annexe above.

Details of the application can be found at
<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/1179N>

Closing Date for comments – 22nd May 2024

9.2 Planning Appeals

The Parish Council has received notice of the following planning appeal.

Application No: 23/4198N

Location: Lands off Ravens Lane, Wood View, RAVENS LANE, BURLAND, CW5 8PE

Proposal: Retention of a 40 x 20' cabin for personal use

Details of the appeal can be found at
<https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3337676>

10. PARISH COUNCILLORS' REPORTS

Parish Councillors are invited to share information or to request items for inclusion on the agenda for the next meeting.

11. DATE OF NEXT MEETING

To be confirmed – currently scheduled for 27th May 2024.