

BURLAND AND ACTON PARISH COUNCIL

Clerk: Mark Bailey
4 Post Office Square, Madeley, Staffordshire, CW3 9PG
Tel: 07854 445636 e-mail: mbailey87@hotmail.com

To: Members of the Parish Council

Date: 13th Sept 2024

Dear Member

You are summoned to attend the fourteenth meeting of the Burland and Acton Parish Council.

This meeting will be held on **THURSDAY 19TH SEPTEMBER 2024** at 7.30pm at the Goodwill Hall.

The **UPDATED** agenda is appended below.

The full list of those elected to the Parish Council is: -

Acton and Henhull Ward

Nick Jackson
Claire Lewis-Jones
Laura Williams (Vice-Chair)

Burland Ward

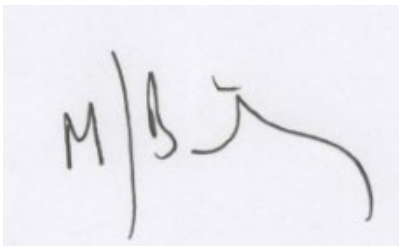
Jo Thomas
Mel Wood
Carol Mace

Ravensmoor and Edletston Ward

Philip Percival
William Stewart (Chair)
Sue Stott

Invitations have also been sent out to the two Cheshire East Borough Councillors covering the Parish Council – Cllrs James Pearson and Becky Posnett.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M/B' followed by a stylized flourish.

Mark Bailey
Clerk

***MEMBERS OF THE PRESS AND PUBLIC
ARE WELCOME TO ATTEND THIS MEETING***

Notification to members of the public attending the meeting.

The Parish Council welcomes and encourages members of the public to attend its meetings.

You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting. If you do attend, copies of the agenda and accompanying papers will be provided for you.

AGENDA – PARISH COUNCIL MEETING

PART A

1. APOLOGIES

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

2. DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interest, and the nature of that interest, which they have in any item of business on the agenda and, if necessary, to leave the meeting prior to the discussion of that item.

Declarations are a personal matter for each Member to decide. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Member, based on the circumstances.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18TH JULY 2024

To approve the minutes of the Parish Council meeting held on 18th July 2024 as a correct record and signed by the Chair.

www.burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/09/DRAFT-Minutes-18.7.24.pdf

4. MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 21ST AUGUST 2024

To approve the minutes of the extraordinary Parish Council meeting held on 21st August 2024 as a correct record and signed by the Chair.

www.burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/09/DRAFT-Minutes-21.8.24-Extraordinary-Meeting-v0.2.pdf

5. REPORT OF THE CLERK/CHAIR AND ACTION LOG

To report on the following matters from the above minutes. Please also see the action log (link below).

www.burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/09/Action-Log-19.09.24.pdf

6. PUBLIC QUESTION TIME

Members of the public can ask a question or address Members on any matter of Parish Council business.

7. FINANCIAL MATTERS

Members are asked to consider the following financial matters.

7.1 Ledger/Bank Reconciliation Statement (1.4.24-31.8.24)

Members are asked to note the ledger/bank reconciliation report for the period 1st April 2024 – 31st August 2024.

www.burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/09/Burland-and-Acton-Parish-Council-Ledger-01.04.24-31.8.24.pdf

7.2 Internal/External Audit 2023/24

Members are asked to note and **APPROVE** the attached Internal Audit report for 2023/24. See link below. The findings of the audit are to be found in the report with updates also provided.

www.burlandandactonparishcouncil.gov.uk/wp-content/uploads/2024/09/BurlandActon2324IAreport-1.pdf

Members are also asked to note the external auditors are still working on the external audit for the Parish Council.

7.3 Authorisation of Payments

Members are asked to **APPROVE** the following payments (subject to the opening of the bank account)

- £545.90 Mark Bailey – Clerk (August/Sept 2024)
- £136.48 HMRC – Tax on Clerk salary (months 5 and 6 2024/25)

8. BOROUGH COUNCILLORS' REPORT

Borough Councillors James Pearson and Becky Posnett to report on any Cheshire East Council matters of interest.

9. HIGHWAY MATTERS/SPEED WATCH

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

9.1 Road Safety

To consider any issues relating to road safety, including the conditions of the roads.

9.2 Speed Gun

This item is for Members to provide an update on issues relating to use of the speed gun.

9.3 Location of SID

The Parish Council is to agree the location of the SID in the period up to and including the next Parish Council meeting.

10. PLANNING MATTERS

This is for the Parish Council to discuss any planning issues affecting the area.

10.1 Planning Applications

The Parish Council has received notice of the following applications.

24/2300N Land off the Peacock Roundabout, Willaston CW5 6NF
Advertisement consent for roadside advertising hoarding.

Details of the application can be found at

<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/2300N&query=38923afa-00a0-46d5-998d-ec8315bb14b0>

Closing date – 23rd September 2024

24/3223N Timbers, Sound Lane, Ravensmoor, CW5 8PS
Two storey side extension and single storey rear extension.

Details of the application can be found at

<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/3223N&query=eaeb9bf9-65e8-45fb-96f2-80a032bfcfb5>

Closing date – 2nd October 2024

24/2087N 4 Shores Lane, Burland, CW5 8LU
Proposed stables.

Details of the application can be found at

<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/2087N>

Closing date – 30th September 2024

10.2 National Planning Policy Framework

Members are asked to note that a consultation is taking place on changes to the NPPF.

Details can be found via the link below

<https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system>

Closing date for comments is 11.45pm on 24th September 2024.

10. PARISH COUNCILLORS' REPORTS

Parish Councillors are invited to share information or to request items for inclusion on the agenda for the next meeting.

11. DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on Thursday 17th October 2024 at 7.30pm (venue to be determined).

12. EXCLUSION OF PRESS AND PUBLIC

To agree to exclude press and public due to confidential nature of items in accordance with section 1(2) of Public Bodies (Admission to Meetings) Act 1960. This is pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

PART B

13. PARISH COUNCIL WEBSITE

To consider issues relating to the development of the Parish Council website. Information will be circulated to Members separately via email.